

*Annex 1 to Internal Ordinance no. 7/2021
of the Director of the Museum of the Origins
of the Polish State in Gniezno, 2nd February 2021.*

**REGULATIONS FOR VISITING
THE MUSEUM OF THE ORIGINS OF THE POLISH STATE IN GŃIEZNO**

§ 1

General information

1. The Regulations define the matters of the functioning of the Museum in the field of exhibiting the Museum collections to visitors, and safety rules during the COVID-19 epidemic in Poland.
2. The exhibitions at the Museum of the Origins of the Polish State in Gniezno (hereinafter referred to as the Museum) can be visited during the opening hours of the Museum as determined by the Ordinance of the Director of the Museum.
3. The entire area of the Museum is secured by the Internal Security Service and monitored. The Museum is the administrator of personal data recorded by the monitoring system.
4. Due to the limitation of the number of people staying in a single room, any organized groups shall be divided into smaller groups in accordance with the applicable limits.

§ 2

Sale and booking of tickets

1. A fee is charged for visiting the Museum. The fee amounts and the list of persons eligible for reduced tickets are specified in the price list available on the website and at the Museum ticket office.
2. Payments can be made at the Museum ticket office, directly before the visit - preferably non-cash.
3. The ticket office is closed 15 minutes before the closing hours of the Museum.
4. Payments for the services provided by the Museum can also be made by bank transfer:
 - a. prepayment to the Museum account,
 - b. deferred payment only for business entities and public institutions based on an appropriate letter signed by persons representing that given entity or institution.

§ 3

Visiting organisation

1. The Museum employees are responsible for the organization of the visit, and their task is to ensure the smoothness of the tour and ensure the safety of visitors. Each visitor is obliged to follow their instructions.
2. The tour begins with the main exhibition "The Beginnings of the Polish State", which is the first stop on the tour path.
3. It is possible to visit permanent exhibitions only, without visiting the temporary exhibitions. In such cases, visitors are required to inform the staff about it. Visiting the permanent exhibitions only does not affect the ticket price.

§ 4

Safety rules at the Museum

1. In connection with the COVID-19 epidemic:
 - a) The general safety rules recommended by the Polish Chief Sanitary Inspector and the Polish Minister of Health apply (available at: gis.gov.pl or <https://www.gov.pl/web/koronawirus>), as well as applicable laws;
 - b) There is a limit of people staying in a single Exhibition Hall: six people at the same time.
 - c) Visitors are required to cover their mouth and nose (with masks, visors, headscarves, etc.), except for cases specified in §19 section 3 of the Polish Regulation of the Council of Ministers of June 19, 2020 (Journal of Laws of 19th June 2020, item no. 1066), to disinfect their hands at the stands provided at the entrance to the Museum, and to observe social distancing.
 - d) In the event of clear signs of illness, such as persistent cough, malaise, breathing difficulties:
 - a. before the start of the visit - the visitor shall not be allowed to enter the Museum,
 - b. during the visit – the visitor shall be asked to leave the Museum, or moved to a separate room for temporary isolation (e.g. awaiting medical transport);
 - e) The visitor may be asked, or can themselves ask, to undergo a temperature test with a contactless thermometer;
 - f) 24/7 emergency phone number of the regional Sanitary and Epidemiological Station in Gniezno is 693 023 355.
2. The following persons will not be admitted to the Museum:
 - a) those under the influence of alcohol, intoxicants, psychotropic drugs or other similar agents;
 - b) those carrying weapons or other objects that threaten life or health;

- c) those behaving aggressively, provocatively or in any other manner that threatens the safety of other visitors or collections, disturbs the order of visiting by other visitors or violates generally accepted standards of behavior in public places;
 - d) those not complying with the provisions of these Regulations.
3. The following prohibitions apply at the Museum:
- a. noisy behavior and/or running;
 - b. smoking;
 - c. eating and drinking in the exhibition rooms;
 - d. photographing with a tripod and flash without the consent of the Museum staff
4. The museum is open to people with dogs and cats. Animals brought to the Museum must be under the care of their owners / guardians at all times and must be kept on a leash. The owner / guardian should have the animal's health book with him, and in the case of dogs - a certificate with the current rabies vaccination entry. The owner / guardian takes full responsibility for the dog while on the premises of the Museum.

§ 5

Final provisions

1. Information on personal data protection at the Museum can be found on the www.muzeumgniezno.pl website.
2. By purchasing an admission ticket to the Museum or participating in program activities offered by the Museum, you hereby accept these rules and regulations.
3. The rules and regulations are available on the Museum website and at the Museum ticket office.
4. Comments, complaints and requests regarding the activities of the Museum, its program offer and visitor service may be submitted in writing at the Museum ticket office by e-mail: rezerwacje@muzeumgniezno.pl or by phone: 61 426 46 41 ext. 210.